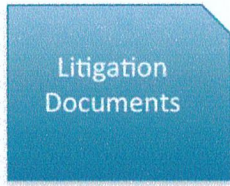
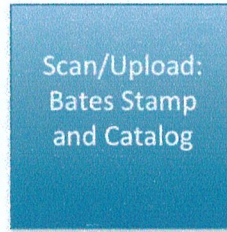


Document Sources  
Clients  
Attorneys  
Experts  
Computer Storage

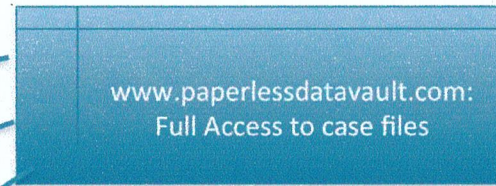


Hard Copy  
Electronic:  
PDF  
TIF  
JPEG  
Native



	<u>Example</u>
Document Type----->	Tax Return
Document Subtype----->	Form 1040
Document Info----->	Taxpayer
Bates Stamp	Pre      Post
Upload Date	
Month	
Year	
Short A/C	

Transmission Logistics:  
Hard Copy (Pickup/Courier)  
CD ROM  
Flash Drive  
Email



Alternative Media/Archive:  
CD/Flash Drive

